

2024 COSLA E-rate Forum – Agenda

November 6-8, 2024

Tennessee State Library & Archives

1001 Rep. John Lewis Way N

Nashville, TN 37219

Forum Details

- Agenda times are approximate; we will work with the flow of discussion and make adjustments as needed during the day.
- Background materials for new coordinators will be shared ahead of time.

Visit the [COSLA E-Rate Forum Webpage](#) for additional details about the event and registration information

Tuesday, November 5, 2024	Activity	Location
6:00 – 7:00	Opening Reception (Pick up meeting Materials)	Hampton Inn & Suites Nashville Downtown Capitol View 530 11th Avenue North Nashville, TN 37203

Wednesday, November 6, 2024	Activity	Speaker(s)
9:00 – 9:15	Pick Up Meeting Materials	
9:15 – 9:30	Welcome & Logistics	James Ritter, Tennessee State Librarian Christine Morris, E-rate Task Force
9:30 - 10:00	E-rate Basics: Congress, Federal Communications Commission, USAC	EdTech Strategies
10:00 – 12:00	E-rate Application Process Overview and Timeline	EdTech Strategies
12:00 - 12:45	Lunch	
12:45 – 1:45	Roles, Responsibilities, and Tools of the Library State E-rate Coordinator	EdTech Strategies
1:45 – 2:15	Discussion Roundtable: How Different States Manage E-rate for Libraries	Library State E-rate Coordinators



The 2024 COSLA E-rate Forum is funded in part by the Institute of Museum and Library Services' Laura Bush 21st Century Librarian Program, [RE-256630-OLS-24](#).

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Wednesday, November 6, 2024	Activity	Speaker(s)
2:15 – 2:30	Break	
2:30 – 4:15	Procurement Under E-rate: RFPs, Bid Evaluation, and Contract Basics	EdTech Strategies
4:15 – 4:30	End of Day Round Up and Questions and Answers	EdTech Strategies
4:30	Adjourn Day 1	
6:00	Dine Around/Networking	

Thursday, November 7, 2024	Activity	Speaker(s)
9:00 - 9:45	News from Washington: E-rate Legislative, Regulatory, and Legal Updates	EdTech Strategies
9:45 – 10:15	E-rate Discount Calculations	EdTech Strategies
10:15 – 10:30	Break	
10:15 – 11:30	E-rate Eligible Services: Services, Eligibility, and Budgets	EdTech Strategies
11:30 - 12:00	Questions and Answers	EdTech Strategies
12:00 - 1:00	Lunch	
1:00 – 1:45	Children’s Internet Protection Act and Libraries	EdTech Strategies
1:45 – 2:45	Onboarding Your Libraries into E-rate and the E-rate Productivity Center	EdTech Strategies
2:45 – 3:00	Break	
3:00 – 4:15	E-rate Challenges – and Solutions – for Libraries and Library State E-rate Coordinators	EdTech Strategies



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Thursday, November 7, 2024	Activity	Speaker(s)
4:15 – 4:30	End of Day Round Up	EdTech Strategies
4:30	Adjourn Day 2	
6:00	Dine Around/Networking	

Friday, November 8, 2024	Activity	Speaker(s)
9:00 – 9:15	Check-In Activity	
9:15 - 11:15	Additional Critical Issues: Consortia, Legal Certifications, Post Funding Commitment Changes, and more	EdTech Strategies
11:15 – 12:00	Questions and Answers	EdTech Strategies
12:00 – 1:00	Wrap Up Lunch	
1:00 – 3:00	Optional: Tour of Tennessee State Library	TSL Staff
1:00 – 2:30	Optional: Additional Support / Q&A Session	EdTech Strategies



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